



Application for Employment

We are an equal opportunity employer and consider applicants for all positions without regard to race, color, religion, sex national origin, age, martial or veteran status, citizenship status, genetic information, disability, or any other legally protected status. We provide reasonable accommodations to individuals with disabilities. If you require an accommodation during the application process, please let us know.

(Please Print) General Information				
Position Applied For			Date of Application	
Last Name	First Name		Middle Name	
Address: Number	Street	City	State	Zip Code
Telephone: Home Phone		Cell Phone		

Have you applied for employment with us before?..... Yes ___ No ___

Do you have the legal right to work in the United States?..... Yes ___ No ___

Are you currently employed?..... Yes ___ No ___

On what date would you be available for work? _____

Available for work: Full Time ___ Part Time ___ If part time, what hours? _____

Are you a licensed Real Estate Agent? (You may be required to put your license in an inactive status if employed)..... Yes ___ No ___

Are you a Notary? Yes ___ No ___ If yes, License expiration date: _____

List other licenses or certifications: _____

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? Yes ___ No ___

If yes, please provide date and details: _____

Education	
High School (Name and Location)	Years Completed: 9 10 11 12 Describe Course of Study
College (Name and Location)	Years Completed: 1 2 3 4 Describe Course of Study Degree:
Graduate/Professional (Name and Location)	Years Completed: 1 2 3 4 Describe Course of Study Degree:

Employment Experience (List Your Most Recent Employment First)

Employer		Date of Hire	Ending Date	Work Performed
Address				
Telephone Number(s)		Hourly Rate/Salary		
Job Title	Supervisor	Starting Wage	Ending Wage	
Reason For Leaving				

Employer		Date of Hire	Ending Date	Work Performed
Address				
Telephone Number(s)		Hourly Rate/Salary		
Job Title	Supervisor	Starting Wage	Ending Wage	
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Employer		Date of Hire	Date of Hire	Work Performed
Address				
Telephone Number(s)		Hourly Rate/Salary		
Job Title	Supervisor	Starting Wage	Ending Wage	
Reason For Leaving				

Additional Information/Training

(Include any professional, trade, business or civic activities and office held)

State any additional information/training you feel may be helpful to us in considering your application:

References

Please list three references who are not related to you are not previous employers.

Name	Address	Telephone Numbers
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

I certify that the facts contained in this Application for Employment (including my resume or other written materials I have submitted or caused to be submitted in connection with this Application) and the statements I have made during interviews with representatives of Great Plains Bank, are true, correct, and complete to the best of my knowledge and belief. I understand that false statements, and concealment or intentional omission of facts pertaining to my Application may disqualify me from further consideration for employment or result in dismissal if discovered at a later date. I understand that if I am hired, the information given in this Application will become part of my personal record.

Applicant's Signature

Date

Authorization for Release of Information for Pre-employment or Background Screening

Date of Authorization: _____
Name: _____
Address: _____
Social Security Number: _____
Date of Birth: _____
Driver's License Number: _____
Driver's License State of Issue: _____
Driver's License Issue Date: _____
Driver's License Expiration Date: _____

To Whom It May Concern: I am an applicant for a position with Great Plains Bank. I hereby authorize a review of and full disclosure of all records, or any part thereof, concerning myself by and to Great Plains Bank, whether the records are public, private, or confidential.

I consent to your release of all public and private information you have concerning me, including but not limited to, my work record, background, military service records, educational records, credit history, financial status, customer records, civil litigation or penalties & criminal history records.

I release you, your organization, and all other from liability or damages that may result from furnishing the information requested, including any liability or damages according to any state or federal laws. I release you, as the custodian of the records, from all liability for damages of whatever kind which may result to me, my heirs, family, or associates because of compliance with this authorization or any attempt to comply with it.

In consideration Great Plains Bank acceptance and processing of my application, I agree to hold Great Plains Bank, its officers, directors, and employees harmless form all claims and liability associated with the decision of my employment.

A Photocopy or fax of this release is as valid as the original.

***Date of Birth is being requested in order to obtain accurate retrieval of records.**

Date of Submission: _____

I certify that as of the Date of Submission listed above, I have read, fully understand, and accept all terms of the applicant Statement and Authorization for Release of Information.

Signature